**Appendix 1**

**The *Traditional* Typical Agendas**

The *Board Agenda* affect the quality of board meetings and effectiveness. Is your Board Agenda Traditional or Strategic?

**Traditional Agenda🡪** Normal Board meetings

1. Notice to convene meeting & welcome
2. Conflict of interest declaration
3. Chair’s remarks / report
4. Review and approval minutes of last meeting and matters arising
5. Executive Director’s Report presentation and comments
6. Committee Reports Presentation and Discussion:
   1. Finance Committee Report
      1. Circulation of quarterly financial statements
      2. Treasurer or finance committee chair points out a few variations between budget and actual, which are briefly discussed.
      3. Asks for a motion to approve change of signature authority on bank forms due to change in officers
      4. Discusses housekeeping issues, if any
   2. Compensation Committee Report update on pay structure, staffing, new candidates and on-boarding
   3. Review ALCO, Risk and Credit, Audit Committee, etc reports
   4. Strategy update – review and receive strategy updates on implementation challenges. Discussion is curtailed because time is running out.
7. New Business?
8. Financing sources update?
9. Adjourn

*Meeting lasts more than three hours!!! You wonder whether there is still someone following after such a long discussion.*

**EMPHASIS tends to be on:**

1. Regular Agenda
2. Reports/Policy discussion
3. Information/Data Exchange and brainstorming
4. Immediate Decisions; with lots of time wasted on brain storming.
5. Oversight & Accountability
6. Updates and historical analysis of performance
7. Lots of reactive problem solving and less of strategic insights

Micro-managing and less micro-monitoring